

WORKING AT HEIGHTS PERMIT

STEP ONE – Work details (contractor to complete)

Property Address:		Stadium Personnel requesting Work:	
Name of Contractor Company:		Date:	
Contractor/s Name/s:		Mobile:	
Description of work:			
Permit Validation Period (maximum 12 hours)			
From date:		Start time:	
To date:		Finish time:	

STEP TWO – Hazard and Control Identification (contractor to complete)

a). General	Yes	No	N/A
All aspects of the work have been considered to perform work from the ground			
A SWMS is developed and identifies hazards and controls specific to the work being conducted			
All personnel involved in the work are appropriately licensed and competent to perform the work			
Harness and ancillary equipment are inspected and tagged (maximum 6 monthly)			
Anchorage and static lines are installed by a competent person and certified within the past 12 months			
Anchor points and static lines display compliance plate covering design rated and maximum safe working load			
Controls are in place, and listed in the SWMS if persons and/or vehicles are in proximity			
Controls are in place, and listed in the SWMS to prevent tools and equipment falling			
A drop zone is established to protect persons passing or working below			
Work area is signed to prevent unauthorised access			

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b). Will work require access to the roof?	Yes:	No:	N/A:
Weather conditions are assessed, and work will cease if raining or windy			
Edge protection is used for roof edges (e.g., guardrails, handrails)			
Fall arrest or restraint (e.g., static line) system will be used			
Fall protection equipment complies with relevant standards, are tagged and within date			
Lanyards or other measures have been considered to prevent tools and equipment falling from heights			
Walkways, platforms, or boards are in place for work on fragile roof coverings			
Controls are in place, and listed in the SWMS for voids, gutters, skylights, or asbestos roofing sheets			
Controls are in place and listed in the SWMS for radio frequency hazards within the work area			
Controls are in place (e.g., fall restraint) when working within 2 metres of an open edge			
Workers hold a valid Working at Heights training / accreditation			
Emergency response/rescue plan is in place and attached to the SWMS			
b). Will work involve industrial rope access?	Yes:	No	N/A
Ropes and associated equipment are inspected, within date and certified			
Heavy equipment will be independently suspended			
Each person will be attached to the building via two independently anchored ropes prior to suspension			
Each suspended worker will wear a full body harness			
Ropes reach the ground or a suitable landing platform, with a stop-knot at the ends			
Anchor points are load tested, inspected, and certified to Australian Standards			
Descender equipment have a hands-off stopping mechanism			
Edges are sufficiently protected to minimise rope and property damage			
Suspended workers shall communicate with spotters during supervision			
Emergency response/rescue plan is in place and attached to SWMS			

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c). Will a Portable/fixed/extension ladder be used (2m or above)?	Yes	No:	N/A
Ladder is rated for industrial use (minimum 120 kg)			
Ladder is manufactured to Australian Standards			
Ladder is in good working condition e.g., rungs, steps, rails braces, hinges, feet have been inspected			
Extension ladder will be tied off			
Work will be performed on or lower than the second tread of the top plate of stepladder			
Work will be performed lower than 900 mm to top of extension ladder			
Portable ladder wheels will be locked when in use			
3 points of contact will always be maintained			
d). Will an Elevated Work Platform (EWP) be used?	Yes:	No	N/A:
Ground is assessed for stability and level surface			
Operator holds a valid High Risk (WP) License if the boom is over 11 metres			
Operator holds a valid Yellow Card if the EWP is under 11 metres			
EWP Logbook is current and pre-start checklist is completed			
A harness will be worn, and a lanyard secured to an anchor point (not applicable for scissor lifts)			
Mobile phones and/or earphones will not be used during EWP operation			
A spotter is assigned for the duration of the works			
Emergency response/rescue plan is in place			
e). Will Scaffolding be erected / used / dismantled?	Yes:	No:	N/A:
When erecting or dismantling scaffolding, the system of work is designed to prevent falls from heights and falling objects			
Scaffold will be erected, altered, and dismantled by a competent person			
Scaffold platforms are a minimum 450 mm wide			

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	YES:	NO:	N/A
Edge protection (guardrails / toe boards) are provided at every open edge			
Modular scaffolds are the same type and not mixed components			
Unauthorised access will be prevented on incomplete/unattended scaffolding e.g., danger tags/warning signs			
Additional inspections will be carried out after adverse weather conditions			
f). Will Scaffolding > 4 m in height be erected / dismantled/ used)?	Yes	No:	N/A
Scaffold plans and drawings are signed off by an Engineer			
Scaffold will be erected, altered, and dismantled by a High-Risk Work License holder (SB, SI or SA)			
Emergency response/rescue plan is in place			
A valid inspection tag (within 30 days) will be attached			

STEP THREE – Authorise Work

Work is not to commence unless each of the precautions have been adequately addressed and marked with either a 'Yes' or 'N/A' (N/A means Not Applicable). If work is commenced and precautions have not been addressed and/or the check boxes have not been marked, the Contractor will be in breach of the conditions and any other related matters regarding this permit.

Contractor Authorisation: I have read and understood the above requirements. I and/or my representatives agree to abide to these requirements

Contractor Name:	Signature:	Time / Date:
Stadium Representative:	Signature:	Time / Date:

STEP FOUR – Verification of completion of work

Completion of work declaration by person carrying out work (e.g., contractor)	Yes	No
All work has been satisfactorily completed and no further action is required		
All work equipment/materials and waste have been removed from the work area and workplace		
Barricades/fencing and warning signage have been removed		
No damage has been reported		

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Contractor Name:	Signature:	Time / Date:
Suncorp Stadium Representative:	Signature:	Time / Date: